

# City of Santa Paula

## *City Council Regular*

MAYOR CARLOS JUAREZ  
VICE MAYOR JENNY CROSSWHITE  
COUNCILMEMBER LESLIE CORNEJO  
COUNCILMEMBER PEDRO A. CHAVEZ  
COUNCILMEMBER GABRIELA ORNELAS



## CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL REGULAR

WEDNESDAY, OCTOBER 7, 2026

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK  
DAN SINGER, CITY MANAGER  
KELLAN MARTZ, INTERIM CITY ATTORNEY

## CITY COUNCIL REGULAR MEETING

City Council Regular meetings are held the first and third Wednesday of each month, at 6:30 p.m. in the City of Santa Paula City Hall Council Chamber, 970 Ventura Street, Santa Paula, and occasionally at the City of Santa Paula Community Center at 530 W Main Street, Santa Paula. Special and Closed Sessions vary by date and time.

### HOW TO PARTICIPATE IN PERSON DURING THE MEETING

If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Providing your name, address, or other identifying information on the form is voluntary and requested to assist the City with orderly meeting administration and provide context to comments. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.** Speakers using a translator will be provided at least twice the allotted time, unless simultaneous translation equipment is available and used by the City.

### HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE

Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

NOTE: Special Meetings are generally not recorded, nor generally available on Channel 10 or live feed on the City website.

### HOW TO PARTICIPATE BEFORE THE MEETING

Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to [cityclerk@spcity.org](mailto:cityclerk@spcity.org). All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your participation in this meeting is in the public domain. Meetings are cablecast. Minutes of this meeting will reflect your participation in this meeting and are posted on the City's website.

### HOW TO PROVIDE REMOTE PUBLIC COMMENT

Members of the public may attend the open portions of the meeting remotely using the two-way audiovisual platform and call-in option listed below:

<https://us02web.zoom.us/j/85034386113?pwd=pEFP3vuKQwSrEU6ukxxliLlbnrWtza.1>

Meeting ID: 850 3438 6113

Passcode: 890227

One tap mobile

+14086380968

If the platform includes automatic captioning, the City will activate that function during the meeting. To provide remote oral public comment, use the platform's "raise hand" feature or press \*9 by phone when the ite4m is called; press \*6 to unmute when prompted. No advance

email request is required to attend remotely or to provide remote oral public comment. However, the City asks that anyone wishing to provide remote public comment send an email to the City Clerk's office at [cityclerk@spcity.org](mailto:cityclerk@spcity.org) on the day of the meeting by 3:00 p.m. and include the item number in the email subject line. This will help the City better facilitate public comment. Remote public comments are subject to the same time limits as in-person public comments. For technical assistance before the meeting, contact the City Clerk at [cityclerk@spcity.org](mailto:cityclerk@spcity.org) or (805) 933-4208.

## **TRANSLATED AGENDAS; INTERPRETATION ASSISTANCE; REQUESTS**

This agenda and instructions for joining the meeting and providing remote public comment are at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>. Members of the public may post additional translations of the agenda at City of Santa Paula City Hall, 970 Ventura Street, Santa Paula, California. Members of the public who wish to translate a meeting or receive interpretation from another member of the public may request reasonable assistance by contacting the City Clerk at [cityclerk@spcity.org](mailto:cityclerk@spcity.org) or (805) 933-4208. Assistance may include arranging space for interpreters, allowing additional time for interpretation, or allowing the use of personal equipment or facilities for commercially available interpretation services. To request meeting agendas or agenda documents by email or through the City's agenda management system, contact the City Clerk at [cityclerk@spcity.org](mailto:cityclerk@spcity.org) or use the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>.

## **PLEASE NOTE**

*Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate remotely or in person in this meeting, please contact the City Clerk at (805) 933-4208 or [cityclerk@spcity.org](mailto:cityclerk@spcity.org). Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests will be received and resolved promptly, with any doubt resolved in favor of accessibility. (28 CFR 35, 102-35.104 ADA Title II).*

*Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

## **REGULAR MATTERS - COUNCIL CHAMBERS**

### **1. CALL TO ORDER**

**REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

### **2. INVOCATION**

### **3. FLAG SALUTE**

#### **4. ROLL CALL**

#### **5. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

#### **6. PRESENTATIONS**

6.A LADY RAIDERS FLAG FOOTBALL RECOGNITION

6.B **CITY MANAGER'S DEPARTMENT REPORT - MAY 2026 - AUGUST 2026**  
**RECOMMENDATION:**

Staff recommends that the City Council:

1. Receive and file the Department Report for City Manager's Department for May 2026 - August 2026.

**Presented by:** Dan Singer, City Manager

6.C **FINANCE DEPARTMENT REPORT**  
**RECOMMENDATION:**

Staff recommends that the City Council receive and file the May 2026 - September 2026 Activity Report for the Finance Department.

**Presented by:** Beatriz Jimenez, Assistant Finance Director

#### **7. CITY COUNCIL REPORTS**

#### **8. CITY MANAGER REPORTS**

#### **9. CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

9.A **AMENDMENT NO. 1 TO THE SUPPLY SERVICES AGREEMENT WITH HASA INC.**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Authorize the City Manager to execute Contract Amendment No. 1 to the Supply Services Agreement with Hasa Inc., in a form approved by the City Attorney, increasing the total not-to-exceed amount from \$180,000 to \$250,000.

9.B **GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION OFFICE OF GRANTS AND LOCAL SERVICES ROUND 5**

**RECOMMENDATION:**

Staff recommends that the City Council:

1. Adopt Resolution No. 7361 authorizing the submission of a grant application to the California Department of Parks and Recreation's Office of Grants and Local Services (OGALS) for the Fagan Barranca Park Project.

9.C **CITY SIDEWALK MASTER PLAN CONTRACT**  
**RECOMMENDATION:**

Staff recommends that the City Council:

Approve and authorize the City Manager to execute a professional services agreement with **General Technologies and Solutions, Inc. (GTS)** in the amount not to exceed \$138,080 to prepare the Citywide Sidewalk Master Plan; and approve budget allocations, as shown in Table 1 of the Staff Report, for the Citywide Sidewalk Master Plan Project.

9.D **WATER RECYCLING FACILITY EQUIPMENT REPAIR PROCUREMENT APPROVAL**

**RECOMMENDATION:**

Staff recommends that the City Council:

1. Waive bidding requirements and approve the procurement of repairs from Huber Technology in the amount of \$77,522.39 for repairs (labor and materials) to the existing Huber equipment at the Water Recycling Facility.

9.E **APPROVAL OF MINUTES**

- **City Council Special Meeting June 11, 2026**
- **City Council Special Meeting June 17, 2026**
- **City Council Regular Meeting June 17, 2026**
- **City Council Special Meeting June 23, 2026**
- **City Council Special Meeting June 30, 2026**
- **City Council Special Meeting July 15, 2026**
- **City Council Regular Meeting July 15, 2026**
- **City Council Special Meeting July 30, 2026**

**RECOMMENDATION:**

Staff recommends Council approve minutes.

9.F **TRANSPORTATION DEVELOPMENT ACT, LOCAL TRANSPORTATION FUND, APPORTIONMENT FOR FISCAL YEAR 2026/2027**

**RECOMMENDATION:**

Staff recommends that the City Council:

Adopt Resolution No. 7632 authorizing the submittal of claims for allocation of FY 26/27 Transportation Development Act (TDA) funds.

9.G **POLICE DEPARTMENT VEHICLE LEASE AND REPLACEMENT PROGRAM**

**RECOMMENDATION:**

Staff recommends City Council:

1. Consent to enter into a Master Equity Lease Agreement, an Agreement to Sell Customer Vehicles, and Auction Consignment Agreement with Enterprise Fleet Management, Inc. offered through the Sourcewell cooperative purchasing program pursuant to SPMC 41.11 for an adjusted Year 1 vehicle replacement plan not to exceed \$87,485.36.
2. Authorize the City Manager to execute the agreements and any related documents incidental to the agreements subject to approval of the City Attorney.

9.H **BUDGET APPROPRIATION FOR PERMIT MANAGEMENT AND PLAN CHECK SOFTWARE**

**RECOMMENDATION:**

It is recommended that the City Council:

Approve a \$40,000 budget appropriation for Fiscal Year 2025-26 for the City's permit management and online permit application system in GL 800-5-3001-207 – Professional/Contract Services – Computer/Software

Approve a \$40,000 budget appropriation for Fiscal Year 2026-27 for the City's permit management and online permit application system in GL 800-5-3001-207 – Professional/Contract Services – Computer/Software

**10. ACTION ITEMS**

10.A **SECOND AND THIRD AMENDMENTS TO THE JOINT AGREEMENT FOR OPERATIONAL FUNDING OF THE SPIRIT OF SANTA PAULA HARVARD SHELTER, AND SECOND AMENDMENT TO THE OPERATING AGREEMENT WITH SPIRIT OF SANTA PAULA**  
**RECOMMENDATION:**

Staff recommends the City Council:

1. Adopt the Second and Third Amendments to the Agreement to Provide Financial Support for the Operation of a Permanent, Year-Round Shelter Serving Homeless Individuals in Santa Clara Valley Communities Including the City of Santa Paula, City of Fillmore, and Unincorporated Area of Piru, extending the "Funding Agreement" through June 30, 2027;
2. Adopt the Second Amendment to the City of Santa Paula Operating Agreement with Spirit of Santa Paula for Operation of Harvard Shelter, extending the "Operating Agreement" through June 30, 2027, and aligning it with the Funding Agreement; and
3. Approve a budget allocation of up to \$150,000 for the Second and Third Extension Periods to fund the City's additional contributions under the Funding Agreement.

Presented By: Gloria Parra, Management Analyst

10.B **APPOINTMENT TO COMMISSIONS AND COMMITTEES**  
**RECOMMENDATION:**

Staff Recommends that the City Council:  
Appoint applicants to various Commissions and Committees.

**Presented by:** Julie Latshaw, City Clerk

10.C **CONSIDERATION OF LOANS FROM THE CITY AFFORDABLE HOUSING TRUST FUND TO HOMES & HOPE AND ITS PROJECT PARTNERS FOR THE GATEWAY GROVE AND TOPA VISTA VILLAS AFFORDABLE HOUSING PROJECTS**  
**RECOMMENDATION:**

Staff recommends the City Council:

1. Adopt Resolution No. 7633 authorizing a \$600,000 City Affordable Housing Trust Fund loan to Homes & Hope, Many Mansions, and the Santa Paula Housing Authority for the Gateway Grove project at 1445 East Main Street, at 3% interest, repayable from residual receipts, contingent upon completion of required due diligence and execution of the City's loan and regulatory documents.
2. Adopt Resolution No. 7634 authorizing a \$1,000,000 City Affordable Housing Trust Fund loan to Homes & Hope, Cabrillo Economic Development Corporation, and the Santa Paula Housing Authority for the Topa Vista Villas project at 500–550 West Harvard Boulevard, at 3% interest, repayable from residual receipts, contingent upon completion of required due diligence and execution of the City's loan and regulatory documents.
3. Adopt a \$1,600,000 budget allocation from the City's Affordable Housing Trust Fund to the 219-5-9093-502 for the Gateway Grove and Topa Vista Villas projects.

**Presented by:** James Mason, Community & Economic Development Director

10.D **RESOLUTION OPPOSING PROPOSITION 43 – VOTER APPROVAL REQUIREMENTS FOR LOCAL SPECIAL TAXES**  
**RECOMMENDATION:**

It is recommended that the City Council:

1. Consider Proposition 43, *Limits Voters' Ability to Raise Revenues for Local Government Services*, a legislative constitutional amendment appearing on the November 3, 2026 statewide general election ballot; and
2. Adopt a resolution opposing Proposition 43.

Presented by: Kyle Miranda, ACC Fellow  
Dr. Aminah Mears, Deputy City Manager

10.E **SELECTION OF CITY MANAGER RECRUITMENT FIRM AND REVIEW OF REQUEST FOR PROPOSAL RESPONSES**  
**RECOMMENDATION:**

Staff recommends that the City Council:

1. Review the three proposals received for City Manager executive recruitment search;
2. Select one firm to conduct the recruitment;
3. Provide any additional direction to staff.

Presented by: Kellan Martz, Interim City Attorney

**11. ITEMS FOR FUTURE AGENDAS**

11.A **FUTURE AGENDA ITEMS**  
**RECOMMENDATION:**

Staff recommends City Council review future agenda items.

**12. ADJOURNMENT**

State of California )-

County of Ventura )- ss

City of Santa Paula )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_ at \_\_\_\_\_ Signed: \_\_\_\_\_

Julie Latshaw

